



## Annual Action Plan

Year: 2020

School/College: St Stephen's School Pittsworth

<b>Teaching and learning</b>				
<b>Exemplary teaching and learning leads to continuous improvement in student learning outcomes</b>				
<p><b>Strategic Intent</b> Continue to integrate high impact strategies and learner-centred approaches in every classroom in all curriculum areas</p>	<p><b>Target</b> (<i>built on base line data</i>) By the end of 2020, all staff will refine GRR and LI and SC in all KLA planning and be implementing these into their teaching and learning experiences.</p>	<p><b>Key Improvement Strategies</b></p> <ul style="list-style-type: none"> <li>Teachers provide examples of use of LI/SC in their planning and lesson experiences.</li> <li>Teachers provide examples of GRR in their planning and lessons</li> <li>De-construct LI and co-construct SC</li> <li>Student voice as feedback</li> <li>Peer observations</li> <li>Video lessons for reflective practice</li> <li>Teachers to focus on HYS as part of a whole school goal</li> </ul>	<p><b>Resources</b> <i>Human(School, System, Other)</i></p> <ul style="list-style-type: none"> <li>PLT, Middle Leader, Numeracy EO</li> </ul> <p><i>Financial</i></p> <ul style="list-style-type: none"> <li></li> </ul> <p><i>Professional</i></p> <ul style="list-style-type: none"> <li>Numeracy PD and Staff workshops.</li> </ul>	<p><b>STATUS</b></p> <p><input type="checkbox"/> Not Started <input type="checkbox"/> Started <input type="checkbox"/> Completed</p> <p><b>EVIDENCE</b></p>
<p><b>Strategic Intent:</b> Build staff capabilities to gather and use evidence impact to track student progress and inform pedagogy</p>	<p>From the beginning of the year, staff will implement the Spelling Scope &amp; Sequence in their planning and teaching experiences.</p> <p>By the end of 2020, staff will work with Writing Coach to analyze student writing, to plan for and develop the</p>	<ul style="list-style-type: none"> <li>Teachers' planning will reflect student needs based on data</li> <li>Teachers meet the needs of students through PLT focused discussion</li> <li>Teachers film lessons to reflect and identify an area of improvement in their pedagogical practice.</li> </ul>	<p><i>Human(School, System, Other)</i></p> <ul style="list-style-type: none"> <li>PLT, DLP, CED3, Sunlander</li> <li>Writing Coach</li> </ul> <p><i>Financial</i></p> <ul style="list-style-type: none"> <li>Words their Way texts,</li> </ul> <p><i>Professional</i></p> <ul style="list-style-type: none"> <li>TCSO Writing Coach</li> <li>Paul Murphy – LWT &amp; Data Wall discussions</li> </ul>	<p><b>STATUS</b></p> <p><input checked="" type="checkbox"/> Not Started <input type="checkbox"/> Started <input type="checkbox"/> Completed</p> <p><b>EVIDENCE</b></p>







	reciprocity of reading and writing in classrooms.	<ul style="list-style-type: none"> <li>To build the capacity of all staff to deepen the impact of the Effective and Expected Practices in RIS</li> <li>Teachers will meet with Principal, Middle Leader &amp; LST for goal setting in relation to the effective and expected practices.</li> <li>Conduct Learning Walks and Talks and Walkthroughs with a particular focus from the Data Wall.</li> <li>Review &amp; Response to remain consistent throughout the year</li> </ul>	<ul style="list-style-type: none"> <li>Writing PD</li> </ul>	
<p><b>Strategic Intent:</b> Create and sustain communities of practice which facilitate collective efficacy</p>	<p>By the end of week 6 Term 1, staff will have analyzed PAT M, PAT R, NAPLAN, RIS data to inform short cycle planning for Literacy &amp; Numeracy.</p> <p>By the end of 2020 staff will implement all non-negotiables in tracking, teaching and planning of Numeracy to sustain Lighthouse Numeracy Project in 2021 and beyond.</p>	<ul style="list-style-type: none"> <li>Staff participate in regular PLC / PLT process.</li> <li>Staff agree and contribute to the PLC non-negotiables.</li> <li>Peer observations</li> <li>Planning time, regular walkthroughs, modelling T/T, ML-T</li> <li>Principal, M. Leader, Lead Teachers attend the Lighthouse requirements</li> <li>Principal, LST &amp; Middle Leader meet to compare data with classroom teacher</li> </ul>	<p><i>Human(School, System, Other)</i></p> <ul style="list-style-type: none"> <li>PLT, Project Nest,</li> </ul> <p><i>Financial</i></p> <ul style="list-style-type: none"> <li></li> </ul> <p><i>Professional</i></p> <ul style="list-style-type: none"> <li>Staff Workshops for Numeracy, All Lighthouse PD</li> </ul>	<p><b>STATUS</b></p> <p><input type="checkbox"/> Not Started</p> <p><input type="checkbox"/> Started</p> <p><input type="checkbox"/> Completed</p> <p><b>EVIDENCE</b></p>
<p><b>Strategic Intent:</b> Effectively engage with parents to support the delivery of quality teaching and learning</p>	<p>By the end of 2020 the parent body will continue to be informed about the opportunities that are provided for their students at</p>	<ul style="list-style-type: none"> <li>Use of information sessions to educate parents about LHS Numeracy &amp; RIS Plan</li> </ul>	<p><i>Human(School, System, Other)</i></p> <ul style="list-style-type: none"> <li></li> </ul> <p><i>Financial</i></p> <ul style="list-style-type: none"> <li></li> </ul>	<p><b>STATUS</b></p> <p><input type="checkbox"/> Not Started</p> <p><input type="checkbox"/> Started</p> <p><input type="checkbox"/> Completed</p>

	St Stephens' that promote growth of the 'whole' child.	<ul style="list-style-type: none"> <li>• Use of media (Skoolbag, Facebook, newsletter) to publicise information</li> <li>• Extra-Curricular activities provided for students and to support community engagement</li> <li>• Opportunities for 'incursions' for students</li> <li>• Parent Morning Tea/Playgroup Morning – inviting guest speaker</li> <li>• Under 6 Expo Day</li> <li>• Continue to work with Early Years Network within Pittsworth</li> <li>• Speech Therapist, OT &amp; Guidance Counsellor to speak at parent morning tea/information sessions</li> <li>• Guidance Counsellor to work with teachers to provide 'in class' support</li> <li>• Student voice</li> <li>• Implementation of a Wellbeing team and Student Support Team</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Professional</i></li> </ul>	<b>EVIDENCE</b>
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### Mission and identity

*All students encounter Jesus Christ through the exemplary teaching of Religious Education and the faith practices of the school*

<b>Strategic Intent</b> Provide formation opportunities for students and staff that enhance the teaching of Religious Education and the religious life of the school	<b>Target</b> ( <i>built on base line data</i> ) By the end of Term 1, develop a 3-year scope of formation opportunities for staff, students and parents.	<b>Key Improvement Strategies</b> <ul style="list-style-type: none"> <li>• Just Leadership Day</li> <li>• Year 5 Annual Regional Leadership Retreat</li> <li>• Staff PDs</li> <li>• MacKillop Club</li> <li>• Social Justice Initiatives within each classroom</li> </ul>	<b>Resources</b> <i>Human(School, System, Other)</i> <ul style="list-style-type: none"> <li>• <i>Financial</i></li> <li>• <i>Professional</i></li> </ul>	<b>STATUS</b> <ul style="list-style-type: none"> <li>● <input type="checkbox"/> Not Started</li> <li>● <input type="checkbox"/> Started</li> <li>● <input type="checkbox"/> Completed</li> </ul> <b>EVIDENCE</b>
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<b>Continual renewal</b>				
<i>Effective review and improvement strategies and practices inform planning and decision making</i>				
<b>Strategic Intent</b> Embed in school practices, system wide frameworks in the areas of leadership, performance and development, pedagogy, assessment, formation on Religious Education, and professional learning	<b>Target (built on base line data)</b> By the end of 2020, the effective use of Data Walls to guide planning. LWT to assist direction of PDs and consistent cycles of Review & Response will be in place to enhance teaching, tracking and planning in all classrooms.	<b>Key Improvement Strategies</b> <ul style="list-style-type: none"> <li>• Reading Data Wall to be constructed</li> <li>• PM collection to be completed in class time throughout the term, according to student’s needs</li> <li>• Planning meetings to include ML &amp; LST – starting with the data wall</li> <li>• LWT to occur on a regular basis – leadership team meetings to discuss ‘where to next’</li> <li>• Teachers to discuss with student the 5 Questions</li> </ul>	<b>Resources</b> Human(School, System, Other) <ul style="list-style-type: none"> <li>• Financial</li> <li>• Professional</li> </ul>	<b>STATUS</b>  <input type="checkbox"/> Not Started  <input type="checkbox"/> Started  <input type="checkbox"/> Completed <b>EVIDENCE</b>
<b>Sustainable resourcing and stewardship</b>				
<i>Prudent stewardship of physical, human and financial resources maximise student learning outcomes</i>				
<b>Strategic Intent</b> Lead and support high standards of evidence based decision making transparency, accountability and governance in the stewardship of resources.	<b>Target (built on base line data)</b> Staff to become aware of their budget for classrooms and be aware of the budget restraints in all other areas.	<b>Key Improvement Strategies</b> <ul style="list-style-type: none"> <li>• Staff to reduce amount of photocopying for students – use of class schoolbooks</li> <li>• Staff to have a PIN to release photocopying</li> <li>• Notes and newsletters to be emailed out &amp; added to SkoolBag and Facebook – parents encouraged to access information using these online sources</li> <li>• Excursion/Incursion Levy</li> </ul>	<b>Resources</b> Human(School, System, Other) <ul style="list-style-type: none"> <li>• Financial</li> <li>• Professional</li> </ul>	<b>STATUS</b>  <input type="checkbox"/> Not Started  <input type="checkbox"/> Started  <input type="checkbox"/> Completed <b>EVIDENCE</b>

		<ul style="list-style-type: none"> <li>Use of School Officers that is most beneficial for the students and teachers</li> </ul>		
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<b>School priorities</b>				
<i>set from School Strategic Plan, school data and satisfaction surveys</i>				
<b>NAPLAN results – writing</b>	<b>Target</b> <i>(built on base line data)</i>	<b>Key Improvement Strategies</b> •	<b>Resources</b> <i>Human(School, System, Other)</i> • <i>Financial</i> • <i>Professional</i>	<b>STATUS</b> ● <input type="checkbox"/> Not Started ● <input type="checkbox"/> Started ● <input type="checkbox"/> Completed <b>EVIDENCE</b>
<b>Student Voice – Maths &amp; RE</b>	<b>Target</b> <i>(built on base line data)</i>	<b>Key Improvement Strategies</b> •	<b>Resources</b> <i>Human(School, System, Other)</i> • <i>Financial</i> • <i>Professional</i>	<b>STATUS</b> ● <input type="checkbox"/> Not Started ● <input type="checkbox"/> Started ● <input type="checkbox"/> Completed <b>EVIDENCE</b>
<b>Parent Communication &amp; Education</b>	<b>Target</b> <i>(built on base line data)</i>	<b>Key Improvement Strategies</b> •	<b>Resources</b> <i>Human(School, System, Other)</i> • <i>Financial</i> • <i>Professional</i>	

**Principal:** Click or tap here to enter text.

**Senior Education Leader:** Choose an SEL

**Date:** Click or tap to enter a date.